



FOR OFFICE USE ONLY	
Application received on: ____/____/2025	Application Reference Number: FTP____/25/____

THE PRESIDENT'S FUND FOR CREATIVITY

APPLICATION FORM

Name of Applicant

Title of Application

Date of Application submission

Total Amount Requested

(Maximum amount that can be requested under this Fund is Euro 15,000 per project. Applicants may request up to 80% of the project expenditure)

Reference Number

1. GENERAL INFORMATION

1.1 Project type _____

1.2 Primary area of activity _____

1.3 Secondary area of activity _____

Deadline: 15th July 2025 (noon)

1.4 Project Description

Please provide an overview of the proposed programme of activities.

1.5 Project Description Summary

Provide a summary of the project description in not more than 150 words. Should the proposal be awarded funding, this description will be featured on www.artscouncil.mt.

1.6 Did you ever benefit from public funds?

☐

Yes

☐

No

1.7 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

Additional Documentation

+ Add files

2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil the project.

Please provide a detailed timeframe for the project / programme.

Projects must be of a duration between 12 – 24 months.

Start Date ____/____/____ (Eligible timeframe 12/09/2025 – 11/09/2027)
End Date ____/____/____

Step 1: _____

From: ____/____/____ to ____/____/____

Description:

Step 2: _____

From: ____/____/____ to ____/____/____

Description:

(Add steps as required)

Additional Documentation:
+ Add files

4. Criteria

Criterion 1: Sustainable community development and well-being (25 marks)

The extent to which the project is set to foster diversity, equity, inclusion, belonging, well-being and regeneration through participation in cultural life. (Please explain how the proposal gives due consideration, as appropriate, to the principles explained in the [Right to Culture – Resource Pack](#) and to the principles outlined in the [Charter for the Status of the Artist](#), as explained in Section 1 of the guidelines and regulations). To make your case in terms of Criterion 1, you are required to:

- a. Identify the specific community needs your application addresses
- b. Explain the participatory creative process you propose, along with the underlying rationale and goals
- c. Explain the expected contribution of the project/programme/practice towards inspiring and enabling sustainable community development
- d. Sum up previous work which the application builds upon, as applicable
- e. Provide a development plan for the specific initiatives being developed, as applicable

Additional Documentation
+ Add files

Criterion 2: Strengthening of cultural engagement (25 marks)

To what extent does the project champion the right to participation in cultural life. To make your case in terms of this criterion, you are required to:

- a. Explain the project's contribution towards strengthening participation of disadvantaged groups in authentic and rigorous cultural engagement
- b. Provide a clear outline of the range of artistic and cultural experiences the project proposes

Additional Documentation:
+ Add files

Criterion 3: The quality of the project (25 marks)

To make your case in terms of this criterion, you are required to:

- a. Elaborate on the participatory creative process
- b. Provide CVs / bio notes of the proposed project team members and of all collaborators (as applicable)
- c. Provide an effective dissemination plan

Additional Documentation:
+ Add files

Criterion 4: Project Management (25 marks)

To make your case in terms of this criterion, you are required to:

- a. Provide a well-thought-out and clearly articulated project plan
- b. Provide realistic timeframes
- c. Provide a realistic project budget, explaining efforts to secure funds from other sources
- d. Elaborate on your sustainability plan beyond the grant period

Mandatory Documentation:

- + A detailed income-expenditure budget
- + A sustainability plan beyond the grant period
- + Detailed dissemination and communication plans
- + With regard to initiatives that were already tried and tested, a sum-up of the specific initiative (including relevant documentation, links, and materials)

Additional Documentation:

- + Add files

5. Budget

5.1 Add VAT Certificate of Registration
Upload file

5.2 Tick where applicable

- ☐ Registered under Article 10*
- ☐ Registered under Article 11 (Exempt)
- ☐ Not registered for VAT

*Applicants registered under Article 10 who will recover VAT, need to exclude recoverable VAT from the budget.

☐ I hereby declare that to my knowledge the correct declarations are made to Arts Council Malta, and that the proper VAT status is declared. In the case of false declaration, I assume full responsibility with the applicable consequences.

5.3 Download the De Minimis Form through the below link, fill it in, and sign.

[Press to download form](#)

For queries about your NACE Code visit: <https://nso.gov.mt/nsos-business-register/>

Upload the filled in and signed De Minimis declaration form

5.4 Breakdown Budget

Expenditure

- Artistic Fees
- Contingency (10% of total budget cost)
- Add other expenditure

Income

- Total amount requested from fund
- Add other sources of income

Attach Quotes if available

☐ By submitting this application I agree with the terms included in the guidelines and regulations.