



FOR OFFICE USE ONLY	
Application received on: ____ / ____ / 2025	Application Reference Number: TDS1 ____ / 25 / ____

TRAINING AND DEVELOPMENT SUPPORT SCHEME STRAND 1 - 18 YEARS AND OVER

APPLICATION FORM

Title of Application

Date of Application submission

Total Amount Requested

(Maximum amount that can be requested under this Fund is Euro 2,000. Applicants may request up to 100% of the project expenditure)

Reference Number

Project title _____

1. GENERAL INFORMATION

1.1 Project type _____

1.2 Primary area of activity _____

1.3 Secondary area of activity

1.4 Project Description

Insert Project Description

1.5 Project Description Summary

Provide a summary of the project description in not more than 150 words. Should the proposal be awarded funding, this description will be featured on arts council.mt.

1.6 Did you ever benefit from public funds?

Yes

No

1.7 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

Additional Documentation

+ Add files

2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil project including travelling and training activities.

Start Date ___/___/___ (Eligible timeframe 18/04/2025 – 17/04/2026)*
End Date ___/___/___

Step 1: _____ From: ___/___/___ to ___/___/___ Description:
Step 2: _____ From: ___/___/___ to ___/___/___ Description: (Add steps as required)

Additional Documentation: + Add files
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*In the case of Call 2, the eligible timeframe is between the 15th August 2025 and 14th August 2026

3. Profiles

CV Insert CV of applicant

Profile 1 Name _____
 Role _____
 Bio Note _____
 Artist CV Insert Artist CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add Reference letter if applicable

Mandatory Documentation:
+ Add acceptance letter or a letter of justification
+ Add files

4. Criteria

Criterion 1: Relevance (40 marks)

In terms of this scheme this criterion considers the concept, plan and intention of the applicant. This criterion also considers the impact of the proposed programme to the formation of the creatives, collaborators and participants when relevant. Specifically the applicant should answer the questions below:

- a. How relevant are the proposed learning outcomes to your professional development? (10 marks)
- b. What are the merits of the learning platform and/or programme proposed? (15 marks)
- c. Does the method of delivery and professionals engaged in the programme (tutors, mentors etc) support your training needs? How? (Applicants should also consider how the proposal aligns with the principles within the Right to Culture – Resource Kit and the Charter for the Status of the Artist as in Section 1) (15 marks)

Additional Documentation:

- + Add audiovisuals (or a link in case of files exceeding 5MB) if applicable
- + Add files

Criterion 2: Management (20 marks)

In terms of this scheme this criterion considers the level of commitment and preparation prior to the proposal as well as the proposed plan to deliver and achieve the objectives of the application.:

- a. Clearly define the learning outcomes of the application (10 marks)
- b. Kindly provide sufficient evidence of your ability to manage the activity responsibly and successfully (include financial management and co-funding, if necessary). (10 marks)

Criterion 3: Opportunities (20 marks)

In terms of this scheme this criterion considers the engagement of the creatives and creation of new national and international networks. Engagement refers to the role, the nature of involvement and the experience of the creatives and collaborators when relevant.

- a. Will this programme expose you to new national/international networks? (10 marks)
- b. Will the programme provide you with further opportunities for collaborations, dialogue and exploration on a national/international level? (10 marks)

Additional Documentation:
+ Add files

Criterion 4: Budget (20 marks)

This criterion considers how well planned and realistic the presented budget plan is.

- a. Please provide a clear budget breakdown including expenses directly related to the proposed project. Kindly explain the rationale for the expenses of the project. (20 marks)

Additional Documentation:
+ Add files

5. Budget

Expenditure Course Fees
 Add other expenditure

Income Total amount requested from fund
 Add Other sources of income

Attach Quotes if available

TEMPLATE