



FOR OFFICE USE ONLY	
Application received on: ____ / ____ / 2023	Application Reference Number: PTP1 ____ / 23 / ____

THE PRESIDENT'S FUND FOR CREATIVITY

APPLICATION FORM – STRAND 1

Name of Applicant

Title of Application

Date of Application submission

Total Amount Requested

(Maximum amount that can be requested under this Fund is Euro 15,000 per year for the duration of three consecutive years. Applicants may request up to 80% of the project expenditure)

Reference Number

1. GENERAL INFORMATION

1.1 Project Title _____

1.2 Project type _____

1.3 Primary area of activity _____

1.4 Secondary area of activity _____

1.5 Project Description

Please provide overview of proposed programme of activities

1.6 Did you ever benefit from public funds?

Yes

No

1.7 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.8 Will the project include expenses that are eligible to an Access Support Top-Up?

Yes

No



1.9 If yes, kindly justify how the proposal will benefit from this top-up. Please indicate the amount of this cost. When filling in the budget section, kindly include this expense in the budget section. In the Income section, kindly include the amount of Access Support Top-up requested, this may not exceed €2,000.

Additional Documentation

Add files

TEMPLATE



2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil project including approvals, safety requirements and maintenance.

Please provide a detailed timeframe for the first year of the programme.

You may provide a more generic timeframe for the second and third years of the programme.

Start Date ___/___/___ (Eligible timeframe 01/07/2023 – 30/06/2026)
 End Date ___/___/___

Step 1: _____ From: ___/___/___ to ___/___/___ Description:
Step 2: _____ From: ___/___/___ to ___/___/___ Description:
(Add steps as required)

Additional Documentation:
 + Add files

4. Criteria

Criterion 1: The Objectives of the Programme (25 marks)

The extent to which the application meets the needs and priorities of the community and addresses the objectives of The President's Fund for Creativity

To make your case in terms of this criterion, you will be required to:

- a. Identify the gaps being addressed in your application (10 marks)
- b. Target specific objectives of your application and elaborate on how these match the objectives of The President's Fund for Creativity (10 marks)
- c. Elaborate on the relevance of your request and on its feasibility (5 marks)

Additional Documentation:
+ Add files

Criterion 2: Realistic and Sustainable Outcomes (25 marks)

The extent to which the investment sought is likely to contribute towards realistic and sustainable outcomes.

To make your case in terms of this criterion, you will be requested to:

- a. Outline the potential structural impact of the proposed investment in capacity building and development (10 marks)
- b. Elaborate on how the proposed investment will contribute towards organisational functioning, performance, effectiveness and sustainability – in terms of the objectives of The President’s Fund for Creativity (15 marks)

Additional Documentation:
+ Add files

Criterion 3: Quality Improvement (25 marks)

The extent to which the investment sought is likely to contribute towards upholding of due standards of quality.

To make your case in terms of this criterion, you will be required to:

- a. Elaborate on how you plan to achieve quality improvement and sustainable results through the investment being sought (25 marks)

Additional Documentation:
+ Add files

Criterion 4: Management of the Investment (25 marks)

The solidity of the management plan in terms of ensuring accountability, good practice and sustainable impact.

To make your case in terms of this criterion, you will be required to:

- a. Provide a well-thought-out and clearly-articulated plan (5 marks)
- b. Provide realistic time frames (5 marks)
- c. Provide a realistic budget for year 1 and a separate forecast for year 2 and year 3, explaining efforts to secure funds from other sources (5 marks)
- d. Elaborate on your sustainability plan beyond the grant period (5 marks)
- e. Pitch your plans succinctly with due consideration to both the artistic side and the social side of the project (5 marks)

Mandatory Documentation:

- + A detailed income-expenditure budget
- + Forecast budget for years 2 and 3 of the programme
- + A sustainability plan beyond the grant period
- + Detailed dissemination and communications plans

Additional Documentation:

- + Add files

